

IPMS South East Essex

Minutes of Meeting 16th April 2024

1. Membership Forms & Membership Cards

Members were informed that the Membership forms are now available to be filled in, however most Members attending the meeting had already done so by this point. Examples of the Membership Card were available for inspection, any members having filled in their Membership Form and paid this year's membership fee will be issued with their cards at the next meeting.

2. Privacy Policy

Members were informed that the Club now has a Privacy Policy to comply with the GDPR regulations as we handle personal information. The Membership Secretary will have copies available at all Club meetings, but Members can request a physical or email copy at any time.

3. Club Website

As part of their wish to make the Club more accessible to all current and potential Members, the Committee felt that a website would be a useful tool for the Club to have in addition to the Facebook group. Stephen Snares gave a presentation to the Club on the benefits to the Club, and the likely costs (circa £9/month). After discussion among the Members, this was approved along with the change of role for Stephen to Webmaster.

4. New Liaison Officer

The change of role for Stephen Snares then left the club in need of a new Liaison Officer. The President (Steve Bailey) proposed Christian Richards for the role, which was approved by the Members.

5. Upcoming Shows

de Havilland Museum (19th May)

The President informed the Members that the organiser of the show (Colin Levy) is attempting to find a space for the Club at the show as our request to

attend had been missed originally. Members interested in attending are advised to call Ken O'Brian for details.

Essex Modellers Show (28th July)

The Club Secretary (James Cater) briefed the Members on the need for volunteers to take turns to ensure the kitchen is staffed during the show, as this is a big source of income for the club. He also addressed previously voiced concerns over potential Health & Safety risks over preparing food for the public without any food hygiene qualifications. As this is an infrequent event, we do not need such qualifications, and we will be covered under the existing PI coverage as long as we take appropriate steps to ensure food is prepared safely. Any members wishing to volunteer should speak to James.

Members were also informed that there will be a raffle at the show as usual, and donations on the day are most welcome.

6. Portable Show Stand

The system proposed by Ken O'Brian was again on display for Members to view, along with an alternative option proposed by James Cater. As this system is a less expensive option and quicker to assemble, it was decided to proceed with this system initially.

7. Proposal:- Club Merchandise

Gary Daisley proposed making Club polo shirts and sew-on logo badges available for any Member who would like them. He had with him a couple of prototype badges supplied by Victor Trophies in Basildon, which were passed around for Members to inspect. These would be available at approximately £5.00 per badge.

Gary also had a sample polo shirt for inspection. These would be available either in yellow with the badge embroidered in blue, or blue with the badge embroidered in yellow. Cost would be approximately £12.00 per shirt. Names can be added to the shirts for an additional £3.00.

While the intention is for individual Members to purchase these for themselves if they wish, there would be a setup fee for the Club of approximately £25.00.

Members approved the proposal to make these available.

8. Name Badges

The President mentioned that we don't always know the names of all the other Members, and having spoken to someone many times it can be embarrassing to have to ask their name. As such, there is a box of name badges available for members to wear at meetings if they wish.

9. Freebie Box

The President has noted that Members often bring sundry items down to the Club meetings, which other Members are free to take home with them for no cost. He has now started a dedicated Freebie Box for these items, and Members wishing to take anything from this box are invited to make a small donation to the club, if they wish.

10.Suggestion Box

The President has started a suggestion box, welcoming any ideas the Members may have for the Club. These can be on the running of the Club, ideas for further themed meetings/builds, shows to attend, fundraising events etc., or any other ideas that the Members may have.

11.D Day Competition

Members are reminded that the Club will be theming our June meeting to commemorate the 80th Anniversary of D-Day.

12.Club Raffle

The President proposed that we have a Club Raffle once per year. The was agreed by the Members, with a date within the year to be set.

Any other Business

Brian Thomas proposed changing the Club name to better reflect its geographic location, in the same way as other local clubs. Committee are considering this proposal and so as not to delay already approved initiatives will decide whether or not to act upon this proposal without a membership vote once discussed.

James Cater

Club Secretary and Membership Secretary

Southend Model Club - IPMS South East Essex